



Supporting Interpreters to undertake research

GUIDE TO COMPLETING THE efsli Research Fund APPLICATION FORM

(Please read the information in this guidance carefully BEFORE completing the Application Form)

Background

The efsli Research Fund has been set up to provide funds to individuals who would like to undertake research in a topic related to sign language interpreting and who do not have sufficient funding to complete the research.

The fund can cover up to 100 percent of the research costs, but it is assumed individuals will have another source(s) of funding to cover some of the costs. The fund can cover a variety of costs including: travel, administration, publishing, and other costs related to the research.

Applications will be processed by the Research Fund committee. Applications will be reviewed annually, on **a date agreed by the committee** each year. All applicants will be sent a letter advising of the decision made within two weeks of the decision.

Successful applicants will be informed of the amount of funding approved and how they will receive payment. They will also be informed of their obligations as a result of being successful (please refer to the section, “Requirements of Successful Applicant”). Unsuccessful applicants will be informed of why their application has been unsuccessful.

Eligibility Criteria

1. The Applicant must be a sign language interpreter or another professional working in the field of Deafness, sign language research, or communication and accessibility.
2. The Applicant must reside in one of the European Countries that are a member of the Council of Europe (CE).

- If the applicant is from an eligible country, which has a national organisation of sign language interpreters, then the application must include a letter of support from the organisation endorsing the research fund application.
 - If the applicant is from an eligible country with no national organisation then the application needs to be supported by a letter of support from a relevant independent organisation (see the next section “Application Form”).
3. The research topic must either be a new topic to the national field of sign language interpreting, or bring new light to a topic previously explored.
 4. The applicant has not been convicted of any criminal offense.

Application Form

Does your country have a national association?

If you are from an eligible country that has a national organisation then ALL sections must be completed. The National Association must complete Section 2 and provide a letter of support on their official letterhead with the application.

What happens if your country does not have a national association?

If you are from an eligible country that does not have a national organisation then ALL sections EXCEPT section 2 must be completed. You will need to provide a letter of support from a relevant independent organisation based in your country. This could be a letter from the national deaf organisation or, where this does not exist, from an organisation involved in the field of interpreting that supports your application.

Are you carrying out your research under an educational institution?

Applicants who carry out their research under an educational institution must provide a letter of support from their educational institution stating their support to the applicant, the proposed research, and the application to the efsli Research Fund.

Letters of Support

These should always be in written form on official letterhead and signed by someone who holds a position in the national association or, if there is no national association, a letter of support (preferably from the national deaf association) signed by someone who holds a position in an organisation involved in the field of interpreting.

Please answer each question FULLY and ensure that the form is signed and dated.

Incomplete and late applications will be rejected.

Successful Applicant Requirements

Successful Applicants will be:

- Expected to acknowledge the efsli Research Fund as a co-financer when publicising or presenting their research results.
- Expected to publish or present their research results to a wider audience in the language of their choice or in English.
- Expected to write a summary (at least 600 words) of the research findings in English, to be published in one of the efsli communications media.
- Required to give a progress report during the research at a date to be determined by the committee.

A Grant is made but you cannot complete the research

If an Applicant can not complete the research:

- Any funding awarded will be withdrawn.
- Any payments made must be returned.
- The efsli Research Fund will be responsible for making a decision concerning the awarded funding in all cases where a successful applicant can not complete the research and will consider all circumstances when making their decision.

Contact Information

researchfund@efsli.org

EFSLI – European Forum of Sign Language Interpreters

Visit the [efsli](http://efsli.org) Website at www.efsli.org