



- **How to host an [efсли](#) school**

These guidelines are designed for National Associations of Sign Language Interpreters (NASLI) and institutions interested in hosting an [efсли](#) school and cooperating with [efсли](#) in the organisation process.

- **[efсли](#) schools – background information**

The first [efсли](#) school was set up in 2006. Since then 4 [efсли](#) schools have been organised in different European countries. Two [efсли](#) schools are scheduled in 2010 and one in 2011.

The general aim of [efсли](#) schools is to bring together sign language interpreters from all over Europe interested in improving their professional skills while exchanging their own experiences. In particular, one of [efсли](#)'s main concern is to ensure access to learning and training opportunities to interpreters who live in those countries where there is no formal recognition or certification of skills and professional awareness.

- **Planning the training**

Each NASLI can propose a topic that has a training priority for their country. However it is advisable to focus on a topic of some European relevance too in order to open the school to participants from different countries across Europe.

Please communicate your intention to host an [efсли](#) school well in advance. In this way [efсли](#) will have enough time to schedule its agenda.

- **Duties**

[efсли](#) is in charge of the following actions:

- recruitment of trainers
- registration process
- correspondence with trainers and participants
- promotion of [efсли](#) schools
- evaluation of the training

The hosting association is in charge of and financially responsible for:

- arranging a suitable training location
- arranging a catering service for coffee breaks

## **Costs**

[efsl](#) covers the following costs:

- Trainers' professional fees and expenses (travel, board and lodging)
- promotion and publicity costs

The costs of hiring the training location and coffee breaks are charged to hosting associations.

[efsl](#) may provide support and assistance in finding funding.

- **Benefits**

- 50% off on registration fee for [efsl](#) individual members
- Hosting associations are offered a certain number of places at a special reduced registration fee.

- **Contact**

If you are interested in hosting an [efsl](#) school or if you need further information, please contact Marinella Salami, head of the [efsl](#) Training Department at: [marinella.salami@efsl.org](mailto:marinella.salami@efsl.org)