



• How to host an **efсли** school

These guidelines are designed for National Associations of Sign Language Interpreters (NASLI) and institutions interested in hosting an **efсли** school and cooperating with **efсли** in the organisation process.

• **efсли** schools – background information

The first **efсли** school was set up in 2006. Since then several **efсли** schools have been organised in different European countries.

The general aim of **efсли** schools is to bring together sign language interpreters from all over Europe interested in improving their professional skills while exchanging their own experiences. In particular, one of **efсли**'s main concern is to ensure access to learning and training opportunities to interpreters who live in those countries where there is no formal recognition or certification of skills and professional awareness.

• Planning the training

Each NASLI can propose a topic that has a training priority for their country. However it is advisable to focus on a topic of some European relevance too in order to open the school to participants from different countries across Europe.

Please communicate your intention to host an **efсли** school well in advance. In this way **efсли** will have enough time to schedule its agenda.

• Duties

efсли is in charge of the following actions:

- recruitment of trainers
- registration process
- correspondence with trainers and participants
- promotion of **efсли** schools
- evaluation of the training

The hosting association is in charge of and financially responsible for:

- arranging a suitable training location
- arranging a catering service for coffee breaks

- **Costs**

efsli covers the following costs:

- Trainers' professional fees and expenses (travel, board and lodging)
- promotion and publicity costs

The costs of hiring the training location and coffee breaks are charged to hosting associations.

efsli may provide support and assistance in finding funding.

- **Benefits**

- 50% off on registration fee for efsli individual members
- Hosting associations are offered a certain number of places at a special reduced registration fee.

- **Contact**

If you are interested in hosting an efsli school or if you need further information, please contact Lieve Roodhooft, head of the efsli Training Department at: lieve.roodhooft@efsli.org